



**Minutes of
Inaugural Annual General Meeting
held at 2pm on Saturday 27 April 24
in Murieston Village Hall**

Version: 1.0
Date: 2704/2024

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Ordinary Members Present

Janey Cringean, Ian Brown, Ian Carmichael, John Douglas, Theresa Douglas, Gillian de Felice, Davidson McQuarrie, Mark Robbie, John Sharp, Irene Whitelaw, Sarah Whitty

Other attendees

No Associate Members, Junior Members, proxies or delegates were present

Welcome and Introduction

Dr. Janey Cringean opened the meeting and welcomed everyone to the inaugural Annual General Meeting of Murieston Community Development Trust.

Janey Cringean is chairing the meeting as the current Chairperson of Murieston Community Development Trust.

Janey introduced the current Trustees who are in attendance this afternoon -
Janey Cringean, Ian Brown, Gillian de Felice, Davidson McQuarrie, Mark Robbie, John Sharp.

The Annual General Meeting is quorate as the Trust Constitution requires at least eleven Ordinary Members in attendance, which is the number attending the meeting.

A proxy form has been received from one Ordinary Member appointing the Chairperson to vote on the resolutions to be presented regarding the financial accounts.

Apologies

Current Trustees, Chris Dryden and Moira McKee Shemilt are unable to attend and tender their apologies.

Chairperson's Report

Janey Cringean presented her report as the current Chairperson.
Janey outlined the origins of the Trust and set out details of the work and achievements of the Trust since its inception. The PowerPoint presentation also included the results of the survey consulting residents to inform the Local Place Plan for Murieston being prepared jointly by the Trust and Murieston Community Council.

Treasurer's Report

John Sharp presented the report as the current Treasurer.
Copies of the summary of the accounts were handed out to members.

The interim accounts run from the start of the Trust as a SCIO, registered with OSCR, from 31 July 23 to 31 March 24.

Income has been £7,641.47, comprising £7,000 received by way of grants and £641.47 from donations.

Expenditure has been £5,621.46, comprising £3,252 for A-V equipment, £1,958.20 for café equipment, £187.60 for engagement/communication, £96 for insurance, £55.85 for café consumables, £35 for Information Commissioner's Office fee, £13.20 for website, £23.61 for fundraising expenses.

Balance in the bank account is £2,020.01.

The interim accounts have been independently examined and signed off in accordance with OSCR rules.

Approval of the interim financial accounts to date

No questions or issues regarding the interim accounts were raised.

The resolution to approve the interim financial accounts for the period 31 July 2023 to 31 March 2024 was proposed by John Sharp and seconded by Mark Robbie.

The resolution was carried unanimously.

Appointment of independent examiner for next year

John Sharp advised that a qualified accountancy practitioner, Alice Wallace has agreed to act as the independent examiner of the accounts for the first full accounting period, 31 July 23 to 30 September 24.

The resolution to appoint Alice Wallace to independently examine the financial accounts for the first full accounting period 31 July 2023 to 30 September 2024 was proposed by John Sharp and seconded by Janey Cringean.

The resolution was carried unanimously.

Future plans for Murieston

Mark Robbie and Gillian de Felice gave a PowerPoint presentation on possible medium- and long-term plans for Murieston.

Election of Trustees for 2024-25

As required by the Constitution, all current Trustees retired from office at the AGM and are eligible to be re-elected at the meeting.

The Constitution provides that up to twelve Trustees can be elected from Ordinary Members to serve on the Trust Board for 2024/25.

Six nominations were received before the meeting and no further nominations were made at the meeting.

The six valid nominations were proposed and seconded as :-

Nomination	Proposed	Seconded
Janey CRINGEAN	Gillian de Felice	Mark Robbie
Moira McKee SHELILT	Davidson McQuarrie	Janey Cringean
Davidson McQUARRIE	Janey Cringean	Gillian de Felice
John SHARP	Janey Cringean	Gillian de Felice
Mark ROBBIE	Janey Cringean	Gillian de Felice
Gillian De FELICE	Janey Cringean	Mark Robbie

The re-election of each of the six nominees to be a Trustee of Murieston Community Development Trust was approved by the meeting.

The Trustees will form the Trust Board and will meet soon to appoint officers.

The Board can also appoint up to four Co-opted Trustees subsequently, as provided in the Constitution.

Any Other Competent Business

None.

Being no further business, the AGM closed at 3.10pm.

I confirm this is an accurate record of the meeting.

Chairperson of the Annual General Meeting:

Name: Janey Cringean

Signature:



Date:

7/11/2024