



**Annual Report & Financial Statements  
for the 14-month period ended  
30 September 2024**

**Murieston Community Development Trust  
Scottish Charitable Incorporated Organisation SC052716  
<https://murieston-cdt.org.uk>**

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	31	07	2023	To	30	09	2024

**Reference and administration details**

<b>Charity name</b>	Murieston Community Development Trust
<b>Other names charity is known by</b>	
<b>Registered charity number</b>	SC052716
<b>Charity's principal address</b>	5 Bankton Glade Murieston Livingston Postcode EH54 9DG

**Names of the charity trustees on date of approval of Trustees' Annual Report**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Janey Cringean	Chair		
2	Gillian de Felice	Vice-chair	07/12/2023 - date	
3	Davidson McQuarrie	Secretary		
4	Paula Shaw	Treasurer	25/07/2024 - date	
5	John Sharp			
6	Moira Shemilt			
7	Mark Robbie			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Chris Dryden	31/07/2023 – 27/04/024
Ian Brown	31/07/2023 – 27/04/024

## Structure, governance and management

Type of governing document

Constitution (two tier SCIO)

Trustee recruitment and appointment

Two of the original trustees stepped down once we were established. We have recruited two further trustees and intend to recruit more at the next AGM.

## Objectives and activities

Charitable purposes

To benefit principally the community of Murieston in Livingston which comprises the area covered by Murieston Community Council as defined by West Lothian Council ("the Community") with the following objects:

- (a) the advancement of community development (including the advancement of urban and rural regeneration) principally within the Community;
- (b) the advancement of education;
- (c) the advancement of citizenship;
- (d) the advancement of environmental protection or improvement;
- (e) the provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended;
- (f) the advancement of the arts, heritage, culture or science;

but only to the extent that the above purposes are consistent with furthering the achievement of sustainable development.

Summary of the main activities in relation to these objects

Protection and enhancement of local community facilities, development and promotion of local community activities, and environmental improvements to enhance the area. In the face of budget cuts to all community centres proposed by West Lothian Council, this includes reviewing options for the future of Murieston Village Hall.

## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

In the first 14 months of operation, we have gained 111 ordinary members and 2 associate members, and delivered:

- Public community survey and consultation meetings to determine the needs of residents;
- A Local Place Plan detailing the desires of local residents;
- Information website for our area with helpful information on the history, facilities, and available activities;
- Community pop-up café running every Saturday serving drinks and snacks and serving as a friendly meeting and socialising space to address social isolation in the area;
- Monthly community cinema, running on Sunday evenings to provide social recreation;
- Improvements to Livingston South Station through ScotRail's Adopt-a-Station programme;
- Public meetings to discuss community responsibility for and potential community asset transfer of our local community centre.

### Financial review

#### Brief statement of the charity's policy on reserves

The charity currently has limited funds. Reserves will be maintained to ensure essential annual running expenses can be covered.

#### Details of any deficit

None

#### Donated facilities and services (if any)

None




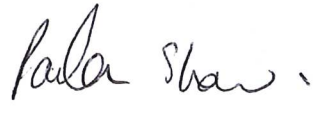
## APPENDIX 1

### Other optional information

### Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Janey Cringean	Paula Shaw
Position (e.g. Chair)	Chair	Treasurer
Date	05/12/2024	05/12/2024

Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	31	07	2023		30	09	2024

### Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
<b>A1 Receipts</b>						
Donations	746	-	-	-	746	-
Legacies	-	-	-	-	-	-
Grants	-	7,400	-	-	7,400	-
Receipts from fundraising activities	-	-	-	-	-	-
Gross trading receipts	2,186	-	-	-	2,186	-
Income from investments other than land and buildings	-	-	-	-	-	-
Rents from land & buildings	-	-	-	-	-	-
Gross receipts from other charitable activities	290	-	-	-	290	-
<b>A1 Sub total</b>	<b>3,222</b>	<b>7,400</b>	<b>-</b>	<b>-</b>	<b>10,622</b>	<b>-</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets	-	-	-	-	-	-
Proceeds from sale of investments	-	-	-	-	-	-
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>3,222</b>	<b>7,400</b>	<b>-</b>	<b>-</b>	<b>10,622</b>	<b>-</b>
<b>A3 Payments</b>						
Expenses for fundraising activities	-	-	-	-	-	-
Gross trading payments	1,304	-	-	-	1,304	-
Investment management costs	-	-	-	-	-	-
Payments relating directly to charitable activities	72	7,400	-	-	7,472	-
Grants and donations	-	-	-	-	-	-
Governance costs:	-	-	-	-	-	-
Audit / independent examination	-	-	-	-	-	-
Preparation of annual accounts	-	-	-	-	-	-
Legal costs	-	-	-	-	-	-
Other	35	-	-	-	35	-
<b>A3 Sub total</b>	<b>1,411</b>	<b>7,400</b>	<b>-</b>	<b>-</b>	<b>8,811</b>	<b>-</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets	-	-	-	-	-	-
Purchase of investments	-	-	-	-	-	-
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,411</b>	<b>7,400</b>	<b>-</b>	<b>-</b>	<b>8,811</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>1,811</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,811</b>	<b>-</b>
<b>A5 Transfers to / (from) funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Surplus / (deficit) for year</b>	<b>1,811</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,811</b>	<b>-</b>

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Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	-	-	-	-	-	-
	Surplus / (deficit) shown on receipts and payments account	1,811	-	-	-	1,811	-
						-	
	Cash and bank balances at end of year (Agree balances with receipts and payments account(s))	1,811	-	-	-	1,811	-


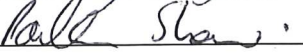
B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Janey Cringean	05/12/2024
	Paula Shaw	05/12/2024

**Section C Notes to the Accounts**

**C1 Nature and purpose of funds** (may be stated on analysis of funds worksheets)

Funds were set up for processing of 3 separate grants received during the year for specific purposes. All monies from these funds were spent on agreed items.

**C2 Grants**

Type of activity or project supported	Individual / institution	Number of grants made	£
		Total	-

**C3a Trustee remuneration**

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b) X

**C3b Trustee remuneration - details**

Authority under which paid	£

**C4a Trustee expenses**

Expenses of £353 were paid to one charity trustee for charity purchases prior to set up of the charity bank account.

**C4b Trustee expenses - details**

	Number of trustees	£
Hot water urn	1	90
Table cloths for café	1	118
Donation collection buckets	1	23
Posters/stationery	1	117
Phone line rental	1	5

**C5 Transactions with trustees and connected persons**

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

**C6 Other information**



## Murieston Community Development Trust

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**Additional analysis (1)**

## Analysis of receipts and payments

## 1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
General Donations	641				641	-
Community Café tips	105				105	-
					-	-
					-	-
<b>Total</b>	<b>746</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>746</b>	<b>-</b>

## 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
West Lothian Communities Mental Health and Wellbeing Fund	-	5,000	5,000	-
West Lothian Development Trust Fund	-	2,000	2,000	-
Generation Arts Adventures in Cinema Fund	-	400	400	-
			-	-
<b>Total</b>	<b>-</b>	<b>7,400</b>	<b>7,400</b>	<b>-</b>

## 3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Other charity receipts	290				290	-
					-	-
					-	-
					-	-
					-	-
					-	-
<b>Total</b>	<b>290</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>290</b>	<b>-</b>

## 4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Projector & electrical equipment		3,600			3,600	
Café equipment, consumables & training		3,100			3,100	
Engagement & general		300			300	
Community Cinema purchases		400			400	
Donation buckets	23				23	
Website	49				49	
					-	
					-	
					-	
					-	
<b>Total</b>	<b>72</b>	<b>7,400</b>	<b>-</b>	<b>-</b>	<b>7,472</b>	<b>-</b>

### Additional analysis (2)

#### 5 Breakdown of unrestricted funds

	Community Café	Community Cinema	General		Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations	105	-	641		746	
Legacies	-	-	-		-	
Grants	-	-	-		-	
Receipts from fundraising activities	-	-	-		-	
Gross trading receipts	2,091	95	-		2,186	
Income from investments other than land and buildings	-	-	-		-	
Rents from land & buildings	-	-	-		-	
Gross receipts from other charitable activities	-	-	290		290	
<b>Sub total</b>	<b>2,196</b>	<b>95</b>	<b>931</b>	<b>-</b>	<b>3,222</b>	<b>-</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>2,196</b>	<b>95</b>	<b>931</b>	<b>-</b>	<b>3,222</b>	<b>-</b>
<b>Payments</b>						
Expenses for fundraising activities	-	-	-		-	
Gross trading payments	1,261	43	-		1,304	
Investment management costs	-	-	-		-	
Payments relating directly to charitable activities	-	-	72		72	
Grants and donations	-	-	-		-	
Governance costs:						
Audit / independent examination	-	-	-		-	
Preparation of annual accounts	-	-	-		-	
Legal costs	-	-	-		-	
Other	-	-	35		35	
<b>Sub total</b>	<b>1,261</b>	<b>43</b>	<b>107</b>	<b>-</b>	<b>1,411</b>	<b>-</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,261</b>	<b>43</b>	<b>107</b>	<b>-</b>	<b>1,411</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>935</b>	<b>52</b>	<b>824</b>	<b>-</b>	<b>1,811</b>	<b>-</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>935</b>	<b>52</b>	<b>824</b>	<b>-</b>	<b>1,811</b>	<b>-</b>

#### Nature and purpose of funds

Murleston community had voiced a desire for a café for individuals to drop in and socialise. The Community Café was set up and runs every Saturday serving drinks and snacks providing a friendly and socialable setting. The volunteers who run the café have kindly donated their tips to the Trust.

Murleston Community Development Trust

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**Additional analysis (3)**

**6 Breakdown of restricted funds**

	West Lothian Communities Mental Health and Wellbeing Fund	West Lothian Development Trust Fund	Generation Arts Adventures in Cinema Fund	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
<b>Receipts</b>						
Donations					-	
Legacies					-	
Grants	5,000	2,000	400		7,400	
Receipts from fundraising activities					-	
Gross trading receipts					-	
Income from investments other than land and buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities					-	
<b>Sub total</b>	<b>5,000</b>	<b>2,000</b>	<b>400</b>	<b>-</b>	<b>7,400</b>	<b>-</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,000</b>	<b>2,000</b>	<b>400</b>	<b>-</b>	<b>7,400</b>	<b>-</b>
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	5,000	2,000	400		7,400	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
<b>Sub total</b>	<b>5,000</b>	<b>2,000</b>	<b>400</b>	<b>-</b>	<b>7,400</b>	<b>-</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>5,000</b>	<b>2,000</b>	<b>400</b>	<b>-</b>	<b>7,400</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers to / (from) funds</b>						
<b>Surplus / (deficit) for year</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Nature and purpose of funds**

The Grants received throughout the year enabled the Trust to further its objective of enhancing local community facilities. This included:  
 - Community pop up café running every Saturday serving drinks and snacks and providing a friendly and socialable meeting place to address social isolation in the area.  
 - Monthly community cinema running on Sunday evening to provide social recreation



# Examiner's Report to the Trustees of Murieston Community Development Trust

I report on the accounts of the charity for the 14 month period ended 30 September 2024 which are set out on pages 1 to 11.

## **Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

## **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the 2006 Accounts Regulations. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## **Independent examiner's statement**

In the course of my examination, no matter has come to my attention [other than disclosed below\*]

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations
  - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Ian Wallace

Professional qualification/body: FCA, ICAEW

Address: 24 Wellview Lane, Livingston, West Lothian, EH54 9HU

Date: 24 January 2025

Signature:

